



# SIMON BUSINESS SCHOOL

## Simon Business School's Policy for Credit Hours for Graduate Study Rajiv Dewan And Ronald Hansen, 07 February 2014

- We use Semester Credit Hours for Simon graduate-level courses for even though we follow a calendar based on quarters. This maintains compatibility with the rest of the campus that is on semesters.
- The typical course offered during the work day for full time students bears 3 Credit Hours, requiring 27 hours of in-class contact time over the term and 85.5 hours of time outside the class, for a total of 112.5 hours for 3 Credit Hours.
- Four of our courses for MBA students have a 1 credit hour lab attached that meets for 50 minutes, once per week. Each hour of lab requires 4 hours outside the classroom.
- Our evening courses, executive courses, and courses in NYC for professionals have in-class time of 24 hours. These courses are taught with an expectation of slightly higher out of class hours to bring the total to over 100 total hours for the 3 Credit-Hour course.
- As is common with business school / professional programs, each hour of in-class time requires between 3.16 and 4.0 hours of work outside the class room in the form of individual study, team work, library/on-line research, and visits to and with business executives.

This information is summarized in the table below.

Class Type	Semester Credit Hours	In class actual hours per term	Out of class expected hours per term	Total Hours	Effective Total Hours* (@ 50 minutes per hour)	Effective Hours / Credit
Day	3	27	85.5	112.5	135	45
Lab	1	7.5	30.0	37.5	45	45
Evening	3	24	88.5	112.5	135	45
Exec and Professional	3	24	88.5	112.5	135	45

\* As per Dept. of Education Calculations that count 50 minutes of actual study/class time as an effective hour.